



BALTIMORE COUNTY PUBLIC SCHOOLS STUDENT DEVICE LOAN & USE AGREEMENT

INFORMATION	
Student Full Name:	Parent/Guardian Full Name:
School:	Parent/Guardian Email:
Student Grade:	Student ID Number: School Year:
Parent Home Phone:	Work Phone: Cell Phone:

DEVICE INFORMATION		
Please check all that apply below.		
<input type="checkbox"/> Device	<input type="checkbox"/> Device Case	<input type="checkbox"/> Hotspot MEID
<input type="checkbox"/> Headphones	<input type="checkbox"/> Power Adapter	<input type="checkbox"/> Other

PARENT/STUDENT USE AGREEMENT	
<ol style="list-style-type: none"> 1. I, as the student, understand that use of the device is subject to Board of Education Policy 6202 and Superintendent’s Rule 6202, and the <i>Technology Acceptable Use Policy (TAUP) for Students</i>. 2. I, as the student, am responsible for bringing a fully charged device and accessories to school each school day to use in my assigned classes. 3. I, as the student, understand that I will be held responsible for my behavior when using BCPS networks and technology. 4. We, both student and parent, understand that the device and accessories are the property of BCPS and intended for educational purposes only. The device is intended only for the use of the student to whom it is assigned. We understand we will be charged for unreturned device and accessories. 5. I, as the student, understand that the use of the device for educational purposes may exist outside of the school. However, I understand that the device is only to be used to support curricular assignments, projects, or research assigned by the school. 6. I, as the student, am responsible, at all times, for the care and appropriate use of the device. If the device is lost or stolen, I shall: (1) report the missing device within 48 hours to my principal; (2) follow school system loss reporting procedures; and (3) fully cooperate in the investigation process. 7. I, as the student, understand that costs incurred due to vandalism that result in destruction of BCPS technology or BCPS-issued devices will be the financial responsibility of the negligent or culpable student, i.e. removing stickers, removing keys, etc. 8. I, as the student, understand that it is my responsibility to keep the device secure and protected at all times, and to transport the device in its case. I understand that the device shall not be left or otherwise stored inside a vehicle where temperature extremes can damage the unit and/or its components. 9. I, as the parent, understand that I am exclusively responsible for monitoring my child’s use of the Internet when the BCPS network is accessed from home or a non-school location. 	<ol style="list-style-type: none"> 10. I, as the student, understand that using the device for personal gain or profit-making ventures, lobbying for any purpose, commercial endeavors, illegal purposes or activities, to access or to post personal information to social media sites or other online sites are prohibited. 11. I, as the student, am responsible for protecting the security of the BCPS network. I will not attempt to bypass security settings or Internet filters, or interfere with the operation of the network by installing or downloading unauthorized software, games, programs, files, electronic media, stand-alone applications from the Internet, or from any other sources. I am responsible for protecting school property. I understand that vandalism is prohibited. This includes, but is not limited to accessing, modifying, or destroying equipment, programs, files, or settings on any computer or technology resource. I understand that I need the authorization from a school administrator or teacher to use memory storage devices on the device. 12. I, as the student, understand that the device is issued to me in my current school year. I agree to surrender the device and all assigned device accessories to my school principal or designee: (1) at the end of the school year; (2) if I transfer to another BCPS school; or (3) withdraw from a BCPS school or program. I understand I will be held responsible for any unreturned device and accessories. 13. I agree to follow school system procedures for support and repair of the device and to report damage immediately. 14. I understand that the school may collect devices for inspection, service, and/or maintenance at any time or for any reason. 15. I, as the student, understand that any unauthorized use of the device may result in the loss of the device privileges or disciplinary action. 16. We, both student and parent, understand that BCPS shall not be responsible for unauthorized financial obligations incurred by students who use BCPS’ technologies. 17. We, both student and parent, understand that BCPS shall not be responsible for any information that may be lost, damaged, or unavailable due to technical or other difficulties.

STUDENT AGREEMENT	
I have reviewed Board of Education Policy 6202 and Superintendent’s Rule 6202, <i>Technology Acceptable Use Policy (TAUP) for Students</i> , and agree to comply with responsibilities outlined above.	
Student Signature:	Date:

PARENT CERTIFICATION	
I certify that I am the parent/legal guardian of the student named above, that I understand the above Agreement, and that I accept and will be bound by its terms and conditions on my own behalf and on behalf of the student.	
Parent Signature:	Date:

FILING INSTRUCTIONS: Original: School/Office student file // Copy: Student/Parent